

Khartoum American School

A friendly student-centered learning environment for international community

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KAS Distance Learning Guidelines

The goal of this document is to define the actions and pathways that KAS will take in case of a situation that requires the school to close and move to Distance Learning. It is to continue operating, but not necessarily imitate a traditional school day as per the schedule. Students should be able to extend their learning with direction from their teachers, but independently.

How will it start?

If face-to-face learning in the school facility for all students is no longer possible, the Superintendent will send communications to students, parents and teachers/ staff making this announcement and outlining a timeline for implementation. The Superintendent will also confirm the starting date of the online learning program.

The process will start with two to three days of teacher preparation. During these days of professional collaboration and development, teachers will arrange to set their classes on the designated Learning Management System (LMS) for Middle/High school (Grade 6-Grade 12) and Seesaw for Elementary school (Kindergarten-Grade 5).

The Elementary and Middle/High school principals will also share more specific information and guidelines with students and parents.

The KAS Distance Learning Program (DLP) will begin on the date indicated by the Superintendent. From then on, this plan will be in action and teachers, students, and parents will work together to take learning "online."

KAS' Distance Learning Plan will be implemented

in the event of a crisis or emergency, the DLP describes the school's strategy to carry out Distance Learning, which includes:

¼ Technology, the channels we will use for communication

Technology and Communication Tools:

The following Online Platforms support the DLP and faculty/student/family communication to ensure a quality student learning experience when planning and delivering instruction remotely:

! and **mail** are the communication tools used to contact
and **Kindergarten** to KAS families and students (Pre Kindergarten-Gr
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The Expectation from Teachers:

Elementary- Teachers will have a short video prepared every day for students. The video should include clear directions of what the learning on that day will look like. Teachers will

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The expectations from Students:

Distance Learning requires a lot of effort from the students and family to create their regular routines and focus on following it every day. KAS expect that all students should be responsible for:

- ! Establish daily routines for engaging in the learning experiences (E.g., 8:30 am start time)
- ! Identify a comfortable, quiet space in your home where you can work productively and successfully.
- ! Regularly monitor online platforms (**Schoology**,

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